



BAKHRABAD GAS DISTRIBUTION COMPANY LIMITED
(A COMPANY OF PETROBANGLA)
COMILLA, BANGLADESH
INVITATION FOR TENDER

01.	Ministry/Division	Ministry of Power, Energy & Mineral Resources/ Energy & Mineral Resources Division.	
02.	Agency	Bangladesh Oil, Gas & Mineral Corporation (Petrobangla).	
03.	Procuring Entity Name	Bakhrabad Gas Distribution Company Limited (BGDCL)	
04.	Procuring Entity Code	011	
05.	Procuring Entity District	Comilla, Bangladesh	
06.	Invitation for	Distribution of Clearance Certificates-2017 (dues/without dues) Among All the Customers (near about 114300) Under Revenue Section, Comilla (Sadar & Upazilla) of Revenue North Department, BGDCL, Comilla.	
07.	Invitation Reference No. and Date	28.02.1900.011.00.018.18/1411	Date: 21.01.2018
KEY INFORMATION			
08.	Procurement Method	Open Tendering Method (OTM).	
09.	Budget & Source of Fund	Own fund of the Company.	
10.	Tender Selling Period	From 01/02 /2018 to 14/02/2018 during office hours.	
11.	Last date and time for submission of tenders	15/ 02/2018	12-00 Noon
12.	Tender Opening Date & Time	15/ 02/2018	12-15 P.M
13.	Name & Address of the office(s)-	Address:	
	Selling Tender Documents.	Tender Documents will be available in the following BGDCL office during office hours. a) Accounts Department, Head Office, Chapapur, Comilla. b) Dhaka Liaison Office, BGDCL, 2/A, Baitur Rahman, Plot No-150, Road no-04, New DOHS, Mohakhali, Dhaka-1206, Bangladesh.	
	Receiving & Opening Tender Documents.	Deputy General Manager (Revenue-North), Revenue- North Department, Comilla, Bakhrabad Gas Distribution Company Limited, Head Office, Chapapur, Comilla,	
INFORMATION FOR TENDERER			
14	Eligibility of Tenderer	(a) Tenderer should have experience in completing similar type of work for an amount of Tk.5,00,000.00 (five lakh) in a single/multiple tender in any reputed organisation within last 05 (five) years. (b) Other conditions as specified in the tender document.	
15	Brief description of works	Distribution of Clearance Certificates-2017 Among All the Customers (near about 114300) under Revenue Section, Comilla (Sadar & Upazilla) of Revenue North Department, BGDCL, Comilla.	

16.	Brief description of Physical Services	Distribution of Clearance Certificates-2017 going to all individual Customers house (near about 114300) and taking their signature as the evidence of distribution.		
17.	Price of Tender Document	Tk. 400.00 (Four Hundred) Non Refundable		
18.	Tender Security Amount (Tk)	Tk. 25,000.00 (Tk. Twenty Five Thousand Only) in favour of Bakhrabad Gas Distribution Company Limited (BGDCL) in the form of pay Order or Bank Draft from any Schedule Bank of Bangladesh.		
19.	Time of work Completion	Within 30/06/2018 .		
PROCURING ENTITY DETAILS				
20.	Name of Official Inviting Tender	Mofjular Rahman Chowdhury		
21.	Designation of Official Inviting Tender	Deputy General Manager (Revenue-North), BGDCL, Comilla.		
22.	Address of Official Inviting Tender	Deputy General Manager (Revenue-North), Bakhrabad Gas Distribution Company Limited, Head Office, Chapapur, Comilla,		
23.	Contact details of Official Inviting Tender	Tel: 01708830205	Fax: 081-77199	E –mail : gm_finance@bgdcl.org.bd
24.	<p><u>Special Instructions:</u></p> <p>(a) BGDCL reserves the right to accept or reject any or all tenders at any time prior to Contract award, without thereby incurring any liability to the affected Tenderers, or any obligation to inform Tenderers of the grounds for BGDCL's action.</p> <p>(b) Should the submission date of tenders happen to fall on holiday, tenders shall be received and opened at the same time & place on the first subsequent working day.</p> <p>(c) Tenderer should fill and submit all necessary forms according to the reference of tender document</p> <p>(d) The contract shall be governed by and interpreted in accordance with the PPR'2008.</p>			

(Mofjular Rahman Chowdhury)
Deputy General Manager (Revenue-North)
Bakhrabad Gas Distribution Company Limited,
Head Office, Chapapur, Comilla.